**Bloomfield Public Library**

**Library Board of Trustees Meeting**

**January 10, 2023**

**Board Minutes**

**Present Absent**

Russ Mikels Roger Wuthrich

Rhonda Eakins Lindsey Helton

Sheila Westegard

Marilyn Piper

Amy Tyson

Shannon Vesely

Marty Hudson

Anne Tews, Library Director

Josh Husted, City Representative

Robert Von Bon, Library Employee

The meeting was called to order at 5:15. The December minutes, the consent agenda, and the monthly claims were voted on and approved.

**Old Business**

After Anne presented information regarding the purchase of a convex mirror and window tint, the Board voted on and approved this purchase from the Uline Company: 1 convex mirror ($48.00) and window tint ($226.00).

**New Business**

1. After she was contacted by a company who provides services to create virtual tours to post on organizations’ websites, she passed on this information to the Board. The company representative suggested 30 panoramic photographs of the Bloomfield Public Library, as well as the creation of an instructional video and navigation menu. The total cost of these services would be $1,388.70. Josh Husted suggested contacting Kelsi Sankot at DCHS, for there would likely be students who might take this on as a school project for no charge. He also identified Laura Williams from Great Prairie Education Agency as another possible resource. The Board tasked Anne with investigating the possibility of using local students and/or adults to create a virtual tour of the library. Marty suggested that we might also be able to connect this project to our library vision and goals.
2. The time for the final strategic planning meeting with Becky was set for Feb. 22 at 5:30 PM. Board Members will bring their own suppers.

**Reports**

1. **Building and Grounds:** Robert reported that the outside pad entry to the first set of steps for the street project had been completed. Dirt work and reseeding will occur in the spring. Fire inspection will take place on Jan. 12, and light bulbs that have reached their life expectancy will be replaced. Robert reported that he has begun refinishing the floors, beginning in the first floor classroom and moving on to the community room.
2. **Nominating:**no report
3. **Personnel:** The Personnel Committee will complete the annual review of Anne’s professional growth plan following the Board meeting today.
4. **Public Relations**: no report
5. **Policy:** no report this month
6. **Technology:** no report this month

The meeting was adjourned at 6:00.

Respectfully submitted,

Shannon Vesely (for Lindsey Helton)