**Bloomfield Public Library**

**Library Board of Trustees Meeting**

**February 13, 2024**

**Board Minutes**

**Present                                Absent**

Russ Mikels                         Lindsey Garmon

Roger Wuthrich                 Amy Tyson

Sheila Westegard

Marilyn Piper

Shannon Vesely

Rhonda Eakins

Marty Hudson

Anne Tews, Library Director

Robert Von Bon, Library Employee

Brenda Johnson, Friends of the Library representative

Joy Lore Lawson, Davis County Welcome Center/Tourism Board

The meeting was called to order at 5:15. The consent agenda and the monthly claims were voted on and approved.

**Public Comments**

Joy Lore Lawson proposed that  the Bloomfield Public LIbrary and Davis County Welcome Center/Tourism Board collaborate in hosting a presentation of Iowa authors who feature Davis County in their works. She suggested a book event in which authors Jay Goodvin and Enfys Murray would share their recent works.

She also proposed a 3-D printer demonstration for an upcoming group of tourists who will make a two-day stop in Bloomfield.

The Board was receptive to both proposals and will work with Lawson in the upcoming weeks.

**New Business**

1. 3-D printer policy: The Board reviewed and approved the proposed 3-printer policy, amending it to include a $5.00 deposit fee.
2. Tablet policy: After discussing a potential age limit for tablet use, the Board decided to approve the policy as written.
3. Public use of meeting rooms after 6 PM: Anne expressed concerns regarding groups who use the library’s meeting rooms. On one occasion, she reported that the library was left unlocked overnight. Currently, groups using the meeting rooms must check out the key fob prior to the library’s closing. Once a community member uses the fob to unlock the door, he/she must remain in the foyer to let others in for their respective meetings.

The Board proposed that the BPL provide Tomi Jo with a key for the City Council meetings. In addition, community members who desire to use the library meeting rooms will be asked to provide their driver’s licenses upon checking out a key fob. Russ will work with Anne to develop a system whereby community members can return the key fobs in the library drop box.

**Reports**

1. **Building and Grounds:** no report this month
2. **Nominating:** no report this month
3. **Personnel:** The Personnel Committee will meet with Anne after she completes her annual self-review and staff reviews.
4. **Public Relations**: Sheila reported that the Friends of the Library have completed a book study (*The Good, The Great, and The Unfriendl*y) and shared their discussion notes regarding their group’s purpose and relationship with the library staff and board. Brenda Johnson reported that the Friends of the Library will be holding an election in the future and discussing ways to work collaboratively with the library staff and board.
5. **Policy:** no report this month
6. **Technology:** no report this month

The meeting was adjourned at 6:00.

Respectfully submitted,

Shannon Vesely (for Lindsey Garmon)